

**A. ESTABLISHMENT OF QUORUM AND ROLL CALL**

The regular meeting of the Board of Agriculture & Conservation (BAC) was held June 2, 2016 at the Division of Agriculture conference room, 1800 Glenn Highway, St.12, Palmer, Alaska. Chair Ben VanderWeele called the meeting to order at 1:00 p.m.

Board members present and establishing a quorum were:

Mr. Ben VanderWeele, Chair  
Mr. John Schirack, Vice Chair  
Mr. Troy Shelden, Board member (telephone)  
Ms. Roxy Marcy, Board member (telephone)  
Mr. Jason Smith, Board member (telephone)

Board members absent were:

Ms. Deidre Berberich, Board member  
Mr. Chris Flickinger, Board member

Staff in attendance was:

Mr. Arthur J. Keyes IV, Director  
Ms. Lora Haralson, Administrative Officer I  
Mr. Robert McFarlane, AAG, Dept. of Law (telephone)  
Ms. Amanda Swanson, ARLF Loan Officer (telephone)

Public in attendance were:

John Anderson, (telephone)  
Tom Williams  
Sabrieta Holland

**B. APPROVAL OF AGENDA**

**MOTION** Vice Chair Schirack moved to approve the agenda

**SECOND:** Board member Marcy seconded the motion.

No objections were received.

The agenda was approved

**C. PUBLIC COMMENTS/SESSION**

John Anderson, stated he had questions regarding the Request for Proposal document for MMM&S on page 10 providing an outlet for the Alaska livestock producers? How is that statement intended?

AAG McFarlane stated those statements were taken from the prior RFP and were intended to give the board the ability to make a subjective determination of the most qualified applicant. The board wants whoever takes over the plant to provide all the current services they can.

John Anderson asked why hadn't the Board looked into the issues with MMM&S and better management? For an example, why does MMM&S buy boxed meat from a middle man and as a tax payer he stated he is being taxed twice. He called MMM&S management today to try to get clarification regarding the boxed meat. He stated the Board needed to look at boxed meat issues before they put it up for sale.

Chair VanderWeele stated that the board does not run the operations of MMM&S.

John Anderson stated he is concerned with some of the individuals who will be applying for the RFP and is concerned of their shady business practices and the board should due their diligence when reviewing the applications.

#### **D. MINUTES OF PRECEDING MEETINGS**

Board of Agriculture & Conservation Draft minutes April 28, 2016.

**MOTION:** Vice Chair Schirack moved to approve the minutes of April 28, 2016.

**SECOND:** Board member Marcy seconded the motion.

**ROLL CALL**

**VOTE:** The motion passed with five yes votes. Chair VanderWeele voted yes, Vice Chair Schirack voted yes, Board member Shelden voted yes (telephone), Board member Marcy voted yes (telephone) and Board member Smith voted yes (telephone).

Board of Agriculture & Conservation Draft minutes May 27, 2016.

**MOTION:** Vice Chair Schirack moved to approve the minutes of May 27, 2016.

**SECOND:** Board member Marcy seconded the motion.

**ROLL CALL**

**VOTE:** The motion passed with five yes votes. Chair VanderWeele voted yes, Vice Chair Schirack voted yes, Board member Shelden voted yes (telephone), Board member Marcy voted yes (telephone) and Board member Smith voted yes (telephone).

## **E. CONFLICT OF INTEREST DISCLOSURES**

Chair VanderWeele stated now is the time for conflict disclosures. You have the agenda outlining pending business and we will be going into executive session later to address loan requests. Does any member have a conflict to disclose relating to any business before the board?

*(There were no conflict of interest disclosures).*

Vice Chair Schirack moved to go into Executive Session.  
Board member Marcy seconded the motion.

## **F. EXECUTIVE SESSION**

The Executive Session for the Wozniak – S Loan, Williams – S Loan, Holland – C Loan, Mugrage loan modification and the Delinquency Report included Chair Ben VanderWeele, Vice Chair John Schirack, Board member Troy Sheldon (telephone), Board member Roxy Marcy (telephone), Board member Jason Smith (telephone), AAG Robert McFarlane (telephone), Director Arthur J. Keyes IV, ARLF Loan Officer Amanda Swanson (telephone) and Administrative Officer Lora Haralson. Tom Williams attended the executive session regarding his loan request. Sabrieta Holland attended the executive session regarding her loan request.

## **PUBLIC SESSION**

### **1. Wozniak Short-Term Loan Approved**

**MOTION:** Vice Chair Schirack moved to approve the Francis E. Wozniak – S Loan as recommended by the Loan Officer:

1. S-\$30,000.00 @ 3.00% payable by quarterly payments beginning September 1, 2016.
2. UCC financing statement.
3. Property Insurance with ARLF as the lienholder.

**SECOND:** Board member Marcy seconded the motion.

#### **ROLL CALL**

**VOTE:** The motion passed with five yes votes. Chair VanderWeele voted yes, Vice Chair Schirack voted yes, Board member Sheldon voted yes (telephone), Board member Marcy voted yes (telephone) and Board member Smith voted yes (telephone).

### **2. Williams Short-Term Loan Approved**

- MOTION:** Vice Chair Schirack moved to approve the Thomas E. Williams – S Loan as recommended by the Loan Officer:
1. S-\$70,000.00 @ 3.00% for one-year term payable by quarterly payments beginning October 1, 2016, January 1, 2017, April 1, 2017 and June 1, 2017.
  2. Secured by Deed of Trust.
  3. Standard Lenders Title Insurance.
  4. Property Insurance with ARLF as mortgagee and loss payee.

**SECOND:** Board member Shelden seconded the motion.

**ROLL CALL**

**VOTE:** The motion passed with five yes votes. Chair VanderWeele voted yes, Vice Chair Schirack voted yes, Board member Shelden voted yes (telephone), Board member Marcy voted yes (telephone) and Board member Smith voted yes (telephone).

**3. Holland Chattel Loan Approved**

- MOTION:** Board member Marcy moved to approve the Sabrieta Holland – C Loan as recommended by the Loan Officer:
1. C-\$23,500.00 @ 4.00% payable by monthly payments beginning August 1, 2016 over a seven-year term.
  2. Secured by UCC financing statement.
  3. Horse trailer title and registered with ARLF as lienholder.
  4. Property Insurance with ARLF as lienholder.

**SECOND:** Board member Shelden seconded the motion.

**ROLL CALL**

**VOTE:** The motion passed with five yes votes. Chair VanderWeele voted yes, Vice Chair Schirack voted yes, Board member Shelden voted yes (telephone), Board member Marcy voted yes (telephone) and Board member Smith voted yes (telephone).

**4. Mugrage Modification Not Approved**

**MOTION:** Vice Chair Schirack moved not to approve the loan modification letter pending additional information requested to include a written agreement to release the FSA loan.

**SECOND:** Board member Shelden seconded the motion.

**ROLL CALL**

**VOTE:** The motion passed with five yes votes. Chair VanderWeele voted yes, Vice Chair Schirack voted yes, Board member Shelden voted yes (telephone), Board member Marcy voted yes (telephone) and Board member Smith voted yes (telephone).

**G. NEW/OLD BUSINESS:**

*(There was no new/old business).*

**H. BOARD MEMBER COMMENTS:**

*(There were no board member comments).*

**I. SET NEXT MEETING & AGENDA ITEMS:**

The next meeting will be held on July 14, 2016 at 8:00 a.m.

**J. ADJOURNMENT:**

The meeting was adjourned at 2:15 p.m.